NEW MEXICO MUNICIPAL JUDGES ASSOCIATION
AUTOMATION COMMITTEE
MUNICIPAL COURT AUTOMATION

CATEGORIES OF SUPPORT

1. **Computer equipment**: new purchases, upgrades and/or repairs for desktops, laptops, servers, printers, networking equipment (switches, hubs, wiring/cabling), shipping and/or delivery, installation, uninterruptible power supplies, docking stations, printer cartridges, and other supplies (wrist rests, anti-glare screens, foot rests, anti-static mats); Personal Digital Assistant (PDA) purchase only (no ongoing use) of equipment/handheld devices for use as a personal organizer.

2. **Software**: computer based court management systems and other computer software (word processing, spreadsheets, databases); licenses, installation, data conversion, upgrades.

3. **Maintenance**: annual agreements, service calls.

4. **Training (on computer equipment and software applications)**: initial installation, upgrades, judge and/or staff replacements, refresher training, user meetings.

5. **Fax Equipment (to comply with Supreme Court Order 8-209)**: purchase, installation, supplies (toner cartridges).

6. **Internet and e-mail**: annual service contracts, initiation/start-up costs, monthly service.

7. **MVD Access**: emulation and other software (e.g., Jolly Giant), software maintenance, DoIT telecommunications charges for accessing the MVD Driver Services database.

8. **Telecommunications**: dedicated phone lines installation and base monthly service for Internet and e-mail access; telephone equipment purchase and installation.

9. **Data collection, data entry, and submission of DWI and other disposition reports**: staff assigned on a temporary basis for data input, processing, and required reporting; this category is not intended for general clerk expenses on an ongoing basis, but may be used on a short-term basis with prior committee approval.

10. **Photocopy equipment**: purchase, installation, networking, supplies (toner cartridges), maintenance, and use.

11. **Furniture (similar to amounts approved by AOC Fiscal Services)**: ergonomically designed computer desk ($900); chair ($350), non-fireproof filing cabinet ($400); bookcase ($300).

12. **Security/Video Arraignment Systems**: cameras, video monitors, microphones, monthly service, telecommunications links, installation, maintenance, cabling/wiring; fireproof file cabinets or safes; shredders.

13. **Automation Committee**: per diem and mileage costs at the approved State rates for attending any NMMJA Automation Committee meeting not covered by other funds, such as Judicial Education Center.