

re:Search[®] NM Quick-Start Guide for SRLs

Are you representing yourself in a New Mexico court case? re:SearchNM provides online access to your New Mexico court case records

The New Mexico Courts are committed to expanding access to justice. re:SearchNM is the key, providing the ability to access your case quickly and easily through a computer or mobile device while protecting your sensitive personal data.

As a Self-Represented Litigant (SRL), you will be able to see most case types on which you are marked “Pro Se”.

As updates are made to the case, through additional filings by the parties or by the court, this updated information will be reflected in re:SearchNM in real time.

It's as easy as 1, 2, 3...

1) File Your Case at Court as a Self-Represented Litigant

When you file your case in person at the court, be sure to have the clerk mark you as “Pro Se” on the case and provide them with your email address* and other identifying data by submitting the Unsworn Affirmation form with your pleading. You may ask the court clerk for this form when filing your case.

2) Go to the “re:SearchNM” Website

On your computer or mobile device** navigate to re:SearchNM:

<https://researchnm.tylerhost.net>

3) Click the *How to Get Access Link*

Follow the step-by-step instructions for Self-Represented Litigants on the How to Get Access page, which includes submitting an application and registering for your account. You will need Internet access, a computer, a printer, and a scanner or camera to apply for access to re:SearchNM.

* Don't have an email address? You can go to Google.com, Yahoo Mail or Outlook.com to acquire one for free

** Don't have a computer? One may be available at your local Public Library

re:Search[®]NM Quick-Start Guide for SRLs

Log Into re:SearchNM

After following the How to Get Access steps for a Self-Represented Litigant and receiving your access approval email, use your computer or mobile device to go to the re:SearchNM website:

<https://researchnm.tylerhost.net>

If You See “0” Cases

There are a few reasons for seeing “0” cases in your account:

- 1) Your application for the JID Service Desk to approve access has not been processed yet. It can take up to 30 days to process your application.
- 2) You are not marked “Pro Se” on the case
- 3) A case is restricted from public access

If you have received an email from the JID Service Desk and/or the re:SearchNM system notifying you that you have been given access to a case, but see “0” cases, please call technical support at:

Tyler support (844) 307-8720 or research.support@tylertech.com

Finding Your Case in re:SearchNM

When you log in, you will see a folder with a number on it indicating the number of cases you have been given access to.

- Click on the folder to see those cases in a list
- Click on one of the case title hyperlinks to open the case details

Not Seeing a Certain Case?

If you have received an email from the JID Service Desk and/or the re:SearchNM system notifying you that you have been given access to a specific case, but do not see it, please call technical support at:

Tyler support (844) 307-8720 or research.support@tylertech.com

Case Details

The Case Details page is where you can see information on a case, including the following:

- Case number and type
- Parties, attorneys, and judicial officers
- Hearings
- Charges
- Filings and documents

Register of Action

Another view of the case details can be seen by clicking on the Printer icon, which will display a “Register of Actions” view of the case details in a printable format.

If You Retain an Attorney

If you retain an attorney on a case where you were previously self-represented, your attorney will now have access to your case on your behalf. As you are no longer representing yourself, you will lose online access to that case in re:SearchNM.

Questions?

Technical questions can be directed to Tyler Technologies at:

Tyler support (844) 307-8720 or research.support@tylertech.com

Court and filing related questions can be answered on the court website at:

<https://www.nmcourts.gov/re-searchnm.aspx>